



CLUB SPORTS SUPERVISOR JOB DESCRIPTION

Departmental Student Employment Philosophy: As a student employee with Campus Recreation, you will play a vital role in providing recreational and social experiences to the university community. In combination with gaining experience in interpersonal communication and conflict resolution, employment with Campus Recreation will provide you with personal and professional development sessions, leadership opportunities, and comprehensive training programs designed to enhance your self-awareness, sense of community on campus, and critical problem-solving skills.

General Position Description: The club sports supervisor position is responsible for supervising club sport practices, games, and related events. The club sports staff provides excellent customer service to participants and guests of the club sports program and aids in delivering an enjoyable, inclusive experience for the Loyola Community.

Minimum Skills and Qualifications:

- Current, full-time Loyola University Chicago student.
- Available to work both weeknights and weekends.
- Adult First Aid/CPR with AED*
 - *Campus Recreation provides this training to all employees at no charge.
- Have excellent communication skills while being able to work with a wide variety of personalities.
- Willing to commit to a minimum of 2 supervisor shifts per week.

Preferred Skills and Qualifications:

- Federal Work Study preferred and prioritized
- Basic knowledge of sport rules

Job Duties:

- Properly check in participants, submit incident/accident reports, and document club sports data and information.
- Serve as a Field Supervisor for Club Sports home games and practices at Hoyne Field during the fall and spring semesters.
- Ensure participant safety by having a strong knowledge of rules, policies and procedures as well as proper field set-up and game management.
- Act as a main point of contact for over 600 individual club sport participants.
- Properly respond and take lead on emergencies by following the department's Emergency Action Procedures.

Work Location and Environment:

- The majority of work is based at Hoyne Field.

Learning Outcomes:

1. Identify at least one way in which sense of community on campus has developed.
2. Identify at least two ways in which communication skills have developed.
3. Identify at least two ways in which problem-solving skills have developed.
4. Identify at least one way in which self-awareness has developed.
5. Identify at least one way in which leadership skills have developed.